

# THE GARFIELD WAY

## *Garfield High School's Common CLASSROOM Expectations for Staff, Students, and Visitors: Everyone, Everyday*

### **Practice Positive Attitudes**

- Believe in yourself
- Take risks
- Advocate for yourself

### **Act Responsibly**

- Be present, prepared and timely every day
- Take ownership for your actions
- Use electronics responsibly
- Follow classroom expectations
- Stay focused

### **Treat Everyone with Respect**

- Use words kindly
- Critique ideas, not people
- Acknowledge different perspectives

### **Strive for Excellence**

- Build community
- Arrive early
- Set and work towards ambitious goals
- Act professionally

## Garfield High School Tardy Policy

### Positive Interventions

- 30 second warning bell
- Monthly and/or quarterly punctuality awards

### Consequences for Tardy

- **Every Occurrence:** student writes name, date, time, and optional reason on sign-in sheet on clipboard in classroom
- **3<sup>rd</sup> tardy:** conference with student
- **6<sup>th</sup> tardy:** phone call home
- **9<sup>th</sup> tardy:** referral to administrator including **student attendance agreement**

## Garfield High School Hall Pass Policy

- The following are acceptable hall passes:
  - Official blue passes written for individual students with teacher name and room number or
  - Common use blue laminated passes with teacher name and room number
- All students in the halls or common areas of the school during class time must have an acceptable hall pass
- Students who use a hall pass for more than 10 minutes during a class period or leave class without a hall pass will be marked absent
- Students must show their hall pass to teacher, administrator, or security when asked
- Hall passes should not be issued last ten minutes of class except in emergency
- Students found in the halls without an acceptable pass will be immediately escorted to their class by security, administration, or teacher
- Students who are found to repeatedly violate the hall pass policy will be placed on the No Hall Pass List by an administrator
- Students with unassigned classes must be off-campus during class time, except for Running Start students, who may be in the library with administrative approval